**Application Form for Observer Membership**

**Global Network for Resource Efficient and Cleaner Production (RECP*net*)**

Applicant’s Name: …………………………………………………………

Date of Submission: …………………………………………………………

1. **General Information**

|  |
| --- |
| **Institutional Data** |
| Name of institution or initiative |  |
| Street address |  |
| Mailing address |  |
| Phone |  |
| Email |  |
| Internet |  |
| Date of establishment |  |
| Organizational form |  |
| Staff size* Management
* Professional
* Support
* Associate Experts
 |  |
| **Contact Person (\*)** |
| Name |  |
| Title |  |
| Phone (office) |  |
| Phone (cell) |  |
| Email |  |
| **Alternate Contact Person** |
| Name |  |
| Title |  |
| Phone (office) |  |
| Phone (cell) |  |
| Email |  |

(\*) The main contact person has authority and responsibility to communicate with the Executive Committee of RECP*net*, and the Secretariat of RECP*net*, as currently provided through the joint UNIDO-UNEP Programme on Resource Efficient and Cleaner Production (RECP).

1. **Service and Activity Profile**

Please provide a brief summary of your initiative or organization in particular as it relates to the promotion of Resource Efficient and Cleaner Production (RECP) in developing and or transition countries. Where appropriate focus on the past three years, and attach any documents in support of this (for example annual reports).

* 1. Thematic Scope

Please summarize the thematic scope of the activities of your initiative or organization, and explain their relevance to Resource Efficient and Cleaner Production (RECP) ([[1]](#footnote-1)).

* 1. Geographic Scope

Please summarize in which geographic areas (countries, regions,..) your initiative or organization is delivering or planning to deliver its services.

* 1. Sector Experience

Please summarize in which key manufacturing and related sectors your initiative or organization is delivering or planning to deliver its services

* 1. Service Record

Please summarize the main present and planned activities of your initiative or organization, covering, where appropriate, the following types of activities:

1. *Information and awareness activities:* including for example publications, websites, audio-visuals, conferences, awareness workshops etc.
2. *Professional training*: including training of experts from industry, consultancies, universities and technical institutes, government and other stakeholders
3. *Auditing and advisory services to enterprises:* in particular in regard to the identification, evaluation and implementation of RECP opportunities
4. *Policy support and advocacy*: activities related to the development and implementation of policies and strategies for fostering RECP uptake, including through active involvement of the business sector; and
5. *Technology support services:* support related to implementation of innovative technologies and product innovations
6. *Others*
7. **Institutional Profile**

Please provide information on the management and coordination of your initiative or organization and attach any relevant documents, including for example annual work plans, etc. ([[2]](#footnote-2)).

* 1. History

Please summarize in brief the history of your initiative or organization and main milestones during its development and implementation since its start.

* 1. Planned Legal Structure

Summarize where possible the legal structure you would like to have attained within three years of today for your initiative or organization.

* 1. Management and Organization

Please explain the present management and organization of your initiative or organization.

1. **Collaboration**

Please briefly explain how your initiative or organization wishes to benefit from international initiatives relevant to implementation of RECP in developing and transition countries, including but not limited to the UNIDO-UNEP RECP Programme.

1. **Checklist**

Please complete the following checklist to confirm conformance of your initiative or organization with the eligibility criteria for observer membership in the global RECP*net*.

|  |  |
| --- | --- |
| 1. The initiative or organization accepts the Charter of RECP*net* and has pledged to comply with its By-Laws on Membership and Code of Conduct
 | * Yes
* No

If yes, please attach a signed copy of the Charter of RECP*net* and the By-Laws, available on www.recpnet.org |
| 1. The initiative or organization agrees to develop as a core activity the provision of information, training, advocacy, assessment, advisory and/or other services to businesses, governments, public and private sector institutions and associations, academia and/or civil society in developing and/or transition country(ies) on RECP concepts, methods, policies, practices and/or technologies
 | * Yes
* No

If yes, please provide where possible evidence of the strategies and plans set in place to achieve this ambition |
| 1. The initiative or organization commits to become properly qualified for membership as Regular or Associate Member of the RECP*net* within three years of becoming an Observer Member of the RECP*net*.
 | * Yes
* No
 |

**Certification**

The undersigned certifies the veracity of the statements made in this application and accepts the conditions related to the application for observer membership. The undersigned furthermore certifies to have the authority to make this application on behalf of the initiative or organization applying for membership in the RECP*net*.

Signature and stamp

Name and position ……………………………………

Name of applicant initiative or organization ………...……………….…………

Date ……………………………………

1. RECP has been defined by UNIDO and UNEP *“the continuous application of an integrated preventive environmental strategy to processes, products and services to increase efficiency and reduce risks to humans and the environment. It specifically works to advance the three dimensions of sustainable development in an integrated manner, by catalyzing:*

	* *Production Efficiency through optimization of the productive use of natural resources (materials, energy and water) by enterprises and other organizations;*
	* *Environmental Management through minimization of the impact on environment and nature, by preventing the generation of waste and emissions and improving the management and productive use of chemicals in enterprises and other organizations; and*
	* *Human Development through minimization of risks to people and communities from enterprises and other organizations and supporting their own development.”* [↑](#footnote-ref-1)
2. Consider where appropriate to summarize the institutional profile of your organization in reference to the good management, organization and governance practices for RECP service providers, as documented in: *Good Organization, Management and Governance Practices: a primer for providers of services in Resource Efficient and Cleaner Production*, UNIDO and UNEP, 2010 [↑](#footnote-ref-2)